



DISTRICT COUNCIL

Despatched: 10.07.13

SCRUTINY COMMITTEE

18 July 2013 at 7.00 pm

Conference Room, Argyle Road, Sevenoaks

AGENDA

Membership:

Chairman: Cllr. London Vice-Chairman: Cllr. Brown

Pool: Cllrs. Abraham, Mrs. Bracken, Butler, Clark, Cooke, Mrs. Davison, Edwards-Winsler, Eyre, Fittock, Gaywood, Maskell, Mrs. Morris, Neal, Mrs. Purves and Raikes

	<u>Pages</u>	<u>Contact</u>
Apologies for Absence		
1. Declarations of Interest Any declarations not already registered		
2. Role of In Depth Scrutiny		
3. In Depth Scrutiny - Establishment of a Member Parking Working Group	(Pages 1 - 2)	Richard Wilson Tel: 01732 227262
4. Work Plan	(Pages 3 - 4)	
5. Questions to the Portfolio Holder for Strategy and Performance		
6. Questions to the Portfolio Holder for Housing and Community Safety		

EXEMPT ITEMS

(At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)

ESTABLISHMENT OF A MEMBER PARKING WORKING GROUP

Scrutiny Committee – 18 July 2013

Report of the: Chief Executive Designate

Status: For decision

Executive Summary: This report requests Members to consider the establishment of a Member Working Group for parking as requested by the Chairman and Vice-Chairman.

This report supports the Key Aim of safer communities and the effective and efficient use of resources.

Portfolio Holder Cllr. Hogarth

Head of Service Head of Environmental and Operational Services – Mr. Richard Wilson

Recommendation:

That a Member working group be established to consider parking issues relating to the provision and management of on and off-street parking, and parking enforcement.

Introduction

1. Parking provision on-street and in car parks is becoming subject to increasing pressures and demands from businesses, residential communities and visitors, particularly in our town centres. On occasions, demands conflict, with different sections of the community competing for available road and car park space.
2. Mindful of this, and of the vital role parking income plays in supporting the Council's Budget, the Chairman and Vice-Chairman have requested that a small Member working group be set up to carry out an in-depth scrutiny of this area.
3. The following are examples of current relevant issues and areas that could be considered:
 - the adequacy of long stay parking provision in Sevenoaks town centre
 - the effects of the Blighs development, in particular the loss of long-stay parking at Pembroke Road
 - residential parking needs in Sevenoaks town centre, and in other residential areas
 - school parking in Sevenoaks town centre

Agenda Item 3

- the annual review of parking charges (Budget assumes 3% increase in income each year)
- the car park income deficit for 2012/13 (6% down on budget income)
- the use of surplus funds from on-street parking
- parking enforcement

Recommendation

4. Members are requested to agree to the establishment of a Member working group to consider all relevant parking issues.

Key Implications

Financial

5. There are no financial implications within this report.

Community impact and outcomes

6. There are no implications within this report.

Legal, Human Rights, etc

7. There are no legal issues or implications within this report.

Equality Impacts

8. There are no equality issues associated with this report.

Risk Assessment Statement

9. There are no risks associated with this report.

Sources of Information:

Contact Officer(s):

Richard Wilson Ext.7262

**PAV RAMEWAL
CHIEF EXECUTIVE DESIGNATE**

Scrutiny Committee Workplan

Committee	18 July 2013	26 September 2013	21 November 2013	5 February 2014	2 April 2014
Attendees ¹	Cllrs London (Chair), Brown (Vice Chair), All members of the Scrutiny pool	Cllrs London (Chair), Brown (Vice Chair), TBA	Cllrs London (Chair), Brown (Vice Chair), TBA	Cllrs London (Chair), Brown (Vice Chair), TBA	Cllrs London (Chair), Brown (Vice Chair), TBA
External Invitees					
Scrutiny Committee	Peter Fleming – Leader, Strategy and Performance Michelle Lowe – Housing, Welfare and Community Safety	Ian Bosley – Local Planning and Environment Roddy Hogarth – Economic and Community Development	Brian Ramsay – Finance and Resources Peter Fleming – Leader, Strategy and Performance	Michelle Lowe – Housing, Welfare and Community Safety Ian Bosley – Local Planning and Environment	Roddy Hogarth – Economic and Community Development Brian Ramsay – Finance and Resources
In-Depth Scrutiny	Working Group 1 Parking - Stage One ²	Working Group 1 Parking - Stages Two/Three/Four ²	Working Group 1 Parking - Stage Five ²	Working Group 2 – TBC	Working Group 2 – TBC
	July 2014	September 2014	November 2014	February 2015	April 2015
	<i>2014 dates will all be subject to any changes at Annual Council and nothing is yet booked</i>				
Attendees ¹	Cllrs London (Chair), Brown (Vice Chair), TBA	Cllrs London (Chair), Brown (Vice Chair), TBA	Cllrs London (Chair), Brown (Vice Chair), TBA	Cllrs London (Chair), Brown (Vice Chair), TBA	Cllrs London (Chair), Brown (Vice Chair), TBA
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In-Depth Scrutiny	Working Group 3 - TBC	Working Group 3 – TBC	Working Group 3 – TBC	Working Group 4 – TBC	Working Group 4 - TBC

Membership (Pool)

Strategy & Performance
Abraham, Neal, Mrs Purves (Lib)
Economic & Community Development
Butler, Fittock (Lab), Maskell
Finance & Resources
Cooke, Edwards-Winsor, Mrs Davison
Housing, Welfare & Community Safety
Mrs Bracken, Eyre, Raikes
Local Planning & Environment
Clark, Gaywood, Mrs Morris

Possible areas for In-Depth Scrutiny

Parking
Budget
Highways

Possible External Invitees

Position	Name	Topic
KCC Cabinet Member – Transport and Environment	David Brazier	Highways
KCC Cabinet Member – Community Services	Mike Hill	Libraries
KCC Cabinet Member – Community Services	Mike Hill	Housing
Kent Police – Chief Inspector for Sevenoaks	Tim Cook	Community Safety and CCTV
CAB – Sevenoaks and Swanley – Chairman and Manager	Martin Wells, Angela Newey	
CAB – Edenbridge and Westerham – Chairman and Manager	Graham Coldman, Jill Eyre	
Local Government Minister (Parliamentary Under-Secretary of State)	Brandon Lewis	Challenges to Local Government

¹ Political proportionality of each committee meeting is 9 Conservative (Including Chair/Vice Chair), 1 Labour and 1 Liberal Democrat

² For detailed information on stages refer to “A Guide to In-Depth Scrutiny”

